

**UPPER TOWNSHIP PLANNING BOARD  
RE-ORGANIZATION MEETING MINUTES  
JANUARY 21, 2010**

The annual re-organization meeting of the Upper Township Planning Board was held at the Township Hall, 2100 Tuckahoe Road, Petersburg, New Jersey at 7:30 p.m.

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL:**

Present: William Brown, James Kelly, Frank Conrad, Gary Riordan, Donald Kissling, Janet McCrosson, Susan Ragan and Chair Renee Scrocca.

Absent: Daniel Bready, James Schroder and Mayor Richard Palombo.

Also in attendance were Dean Marcolongo, Board Solicitor; Paul Dietrich, Board Engineer; Shelley Lea, Board Secretary.

**RE-ORGANIZATION**

A motion was made by Mrs. Ragan and seconded by Ms. McCrosson, to nominate Renee Scrocca as Chairperson. The nominations were closed. In favor: Brown, Kelly, Conrad, Riordan, Kissling, McCrosson, and Ragan.

**RENEE SCROCCA ELECTED CHAIR FOR 2010**

A motion was made by Mr. Riordan and seconded by Mr. Kissling, to nominate James Kelly as Vice Chair. The nominations were closed. In favor: Brown, Conrad, Riordan, Kissling, McCrosson, Ragan, and Scrocca.

**JAMES KELLY ELECTED VICE CHAIR FOR 2010**

A motion was made by Mr. Kelly and seconded by Mr. Riordan, to nominate Dean Marcolongo as Board Solicitor. The nominations were closed. In favor: Brown, Kelly, Conrad, Riordan, Kissling, McCrosson, Ragan, and Scrocca.

**DEAN MARCOLONGO ELECTED BOARD SOLICITOR FOR 2010**

A motion was made by Mr. Kelly and seconded by Mr. Brown, to nominate Paul Dietrich as Board Engineer. The nominations were closed. In favor: Brown, Kelly, Conrad, Riordan, Kissling, McCrosson, Ragan and Scrocca.

**PAUL DIETRICH ELECTED BOARD ENGINEER FOR 2010**

A motion was made by Ms. McCrosson and seconded by Mr. Kelly to nominate Shelley Lea as Board Secretary. The nominations were closed. In favor: Brown, Kelly, Conrad, Riordan, Kissling, McCrosson, Ragan and Scrocca.

**SHELLEY LEA ELECTED BOARD SECRETARY FOR 2010**

**OFFICIAL NEWSPAPER 2010**

A motion to utilize The Press, Sunday Press and Sentinel Ledger as the official newspapers was made by Mr. Kelly, seconded by Mr. Riordan, and approved.

**APPROVAL OF THE DECEMBER 15, 2009 MEETING MINUTES**

A motion to approve the minutes was made by Mr. Kelly, seconded by Ms. McCrosson, and approved. Abstain: Conrad and Ragan.

**RESOLUTIONS**

1. CONTRACT WITH DEAN MARCOLONGO FOR PROFESSIONAL SERVICES

A motion to adopt the resolution was made by Mr. Kelly, seconded by Mr. Brown, and approved. Abstain: Conrad and Ragan.

2. MEETING DATES – 2010

A motion to adopt the resolution was made by Mr. Riordan, seconded by Mr. Kelly, and approved. Abstain: Conrad and Ragan.

3. SALT AIR, LLC – BLOCK 823, LOTS 2 & 3 – SD08-08

A motion to adopt the resolution was made by Mr. Kelly, seconded by Mr. Riordan, and approved. Abstain: Conrad and Ragan.

**DISCUSSION**

Mr. Dietrich stated last year the board participated in a public visioning and looked at the Smart Growth Grant the Township received. The process has taken longer than anticipated due to some transportation issues dealing with the NJDOT and the County right of ways. Maser & Associates would like to hold another public meeting to discuss their proposal. He would like to schedule an open house on Thursday, March 4<sup>th</sup> at 6 p.m. He encouraged everyone to attend the meeting and give his or her input.

Mr. Dietrich explained that the Township has been selected by the NJDOT and the Municipal Land Use Center to received \$200,000.00 in additional study funding to evaluate the transportation network to encourage growth off of Route 9. This money will go toward traffic engineering and analysis.

Mr. Dietrich stated that he is looking for a Board member to go to Trenton with him to help select a consultant during the interview process. Mr. Conrad volunteered to go to Trenton and Ms. McCrosson is an alternate.

Mr. Dietrich went on to explain this is a draft document that would help set some form of foundation. The presentation is for discussion only and no voting will be done.

### **BILLS**

A motion to pay the bills was made by Mr. Kelly, seconded by Mr. Kissling, and approved.

### **ADJOURNMENT**

A motion to adjourn the meeting was made by Mr. Kelly, seconded by Mr. Brown, and approved. The meeting was adjourned at 7:50 p.m.

Submitted by,

Shelley Lea  
Board Secretary