

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
MINUTES FOR MARCH 10, 2003**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

David Bucciarelli	Present
Curtis Corson	Present
Andrew McCrosson	Arrived at 9:45 P.M.
John “Jay” Newman	Present
Richard Palombo	Present

**APPROVAL OF MINUTES - February 24, 2003 Regular Meeting
and Closed Session Minutes**

REPORT OF GOVERNING BODY MEMBERS

David Bucciarelli, received a request from a home school support group that want to use the community center for their monthly meeting. This is a non-profit group. Motion to approve by David Bucciarelli, second by Jay Newman with all four Committeemen present voting in favor. Approval will be pending on availability of the day they want and will be approved by Brenda Layton.

Mr. Bucciarelli stated that he contacted William McDermott about being the Upper Township representative on the Great Egg Harbor Wild and Scenic River Committee; Mr. McDermott accepted. Motion to name Mr. McDermott to the Wild and Scenic River Committee, by David Bucciarelli, second by Curtis Corson with all four Committeemen voting in favor.

Curtis Corson, commented that now that the snow season is over, the equipment repairs have been made and the DPW is back to normal operations. Mailboxes damaged during the snowstorm have all been repaired.

Jay Newman, commented on a rescue incident during the 2/26 snowstorm involving a motor vehicle accident on Corson Tavern Rd. He reported that after the car accident was taken care of, Fireman Wayne Crawford experienced a heart attack. Our own rescue squad performed first aid and took him to the hospital. Mr. Crawford is now recovering. Mr. Newman

commended our rescue squad on their quick action, and that their fine training resulted in a good outcome to this situation.

Richard Palombo, Mayor, reported on a bill for the implementation of a universal hand signal to be used by children in need of help. It is described as the hand signal for the letter “H”, which is two fingers pointing to the left. The signal was devised by Township resident Melinda Nowicki in response to nationwide child abductions. She first introduced this idea to the Mayor and Township Committee as another tool children can use to protect themselves. A Bill to enact this as a law has passed Committee and is now in the Assembly. He also discussed that the D.O.T. permitting procedure will expedite permits for certain bridge replacement projects; Marshallville Rd. Bridge is listed as one of those projects.

OTHER REPORTS

Daniel Young, reported that he met with Mr. Waldron to discuss pending matters. There are several items Mr. Waldron will complete as agreed to by the Committee.

Paul Dietrich, reported that the Cape Atlantic Soil Conservation and New Jersey OneCall, contacted him this week about sharing GIS information. He will get fee schedules and policies from other municipalities so that we can formulate our own policy.

ORDINANCES

1. Second Reading and Final Adoption: Ordinance 001-2003, Re: AN ORDINANCE ESTABLISHING PROCEDURES FOR THE HANDLING AND DISPOSITION OF ANIMALS AT THE UPPER TOWNSHIP ANIMAL SHELTER OR AT ANY OTHER SHELTER OR POUND OPERATED WITHIN THE TOWNSHIP OF UPPER.

There was an addition made to the ordinance that was not published in the notice of introduction, that being in Section 8-10.1,(b) to read “.....*shall be kept alive for a minimum of seven (7) days or longer at the discretion of the shelter manager or veterinarian of record...*”. During Public Comment there was discussion on what age puppies and kittens can be spayed and neutered. Several people commented that it should be required for animals younger than 6 months of age. The Mayor reported that in researching this matter he has spoken with several veterinarians and all agreed with 6 months of age or older. Tracy Smedley works as a veterinarians assistant and agreed with this. Dr. Logan will be our veterinarian of record. The Mayor reported that Dr. Logan will make arrangements with several pharmaceutical companies to make low cost animal testing available. Written comments from Joanne Hill and Linda Gentile were read into the record. Linda Gentile questioned on who was authorized to euthanize animals; John Hill from Tri-County has the necessary license for that. Both she and Libby Schuck spoke in favor of neutering animals younger than 6 months. As did Nancy Beall from Atlantic County SPCA and other members of the Animal Guardian Angel group. Lorraine Marrozzi talked about testing dogs for worms and talked about procedures in handling already pregnant animals at the shelter. Genie Riggio from Tuckahoe, asked about the quarantine of sick animals as required in the ordinance. She asked where they would be kept. Joanne Hill commented that heartworm

and fecal checks are now being done at the shelter. Municipal Attorney Daniel Young read the ordinance with agreed changes into the record. Motion for Final Adoption by Curtis Corson, second by Jay Newman with all four Committeemen present voting in favor.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E
ORDINANCE NO. 001-2003
RE: AN ORDINANCE ESTABLISHING PROCEDURES FOR THE HANDLING
AND DISPOSITION OF ANIMALS AT THE UPPER TOWNSHIP ANIMAL
SHELTER OR AT ANY OTHER SHELTER OR POUND OPERATED WITHIN THE
TOWNSHIP OF UPPER
AND SUPPLEMENTING CHAPTER 8 OF THE CODE OF UPPER TOWNSHIP**

BE IT ORDAINED by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

SECTION 1: Chapter 8 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be amended and supplemented as hereinafter provided:

8-10 Township Animal Shelter; Procedures for handling and disposition of Animals.

8-10.1 Statement of Policy

(a) The Township of Upper (ATownship≅) is the owner of an animal shelter as defined herein which is operated by an independent contractor meeting the qualifications and holding the appropriate New Jersey license(s) of AAnimal Control Officer≅.

(b) According to State law, impounded animals shall be kept alive for a minimum of seven (7) days or longer at the discretion of the shelter manager or veterinarian of record in order to provide an opportunity for rabies disease surveillance and to provide an opportunity for the animal=s owner to reclaim the animal.

(c) Additionally, all unowned or surrendered dogs, cats or ferrets which have bitten a human shall be either held for rabies observation for ten (10) days following the bite or euthanized for laboratory examination for rabies. Other biting animals should be euthanized for rabies examination and, if unowned, they shall be euthanized upon recommendation of the State or County health department.

(d) Every animal received at the shelter shall be tested for worms and treatment instituted when necessary or appropriate.

(e) The Township supports the adoption of animals where appropriate, possible and practical. Animals suitable for adoption will necessarily have to be held for some undetermined period beyond the seven (7) or ten (10) day period required by law. The ability of the Township to hold such animals beyond the mandated period of time will necessarily depend on the population of the shelter at any given time and the ability to house such animals in an environment that is humane and safe without neglecting the primary function of providing housing for impounded, seized, or surrendered animals, that housing of which must take precedence for the good of the public and for the safety and well being of the community.

(f) All animals being adopted from the shelter shall first be spayed or neutered by a licensed veterinarian and the adopting party shall be responsible for all fees and other costs.

(g) Finally, it is the policy of the Township to periodically adopt necessary rules and regulations through the Township Committee whenever such action is necessary or desirable in order to further carry out the intent and purpose of the within Ordinance and Chapter.

8-10.2 Definitions. As used within this Ordinance, the following terms shall have the definitions indicated:

APound≡ means any establishment for the confinement of dogs or other animals seized either under the provisions of N.J.S.A. 4:19-15.16 or otherwise.

AShelter≡ means any establishment where dogs or other animals were received, housed or distributed. As used in this Ordinance, the term *AShelter*≡ shall also encompass the term *Apound*≡.

8-10.3 Care of Animals.

(a) All animals received or accepted at the shelter, including those animals seized by the Animal Control Officer pursuant to law, shall be housed and treated in accordance with the rules and regulations of the New Jersey Department of Health and Senior Services including, but not limited to, N.J.A.C. 8:23A-1.6.

(b) Without intending to limit the generality of the foregoing rules and regulations, the following specific procedures shall be implemented in addition to those requirements imposed by state law, administrative rule or regulation, directive of the New Jersey Department of Health or the Cape May County Department of Health:

Animals showing signs of contagious illness shall be removed from rooms and enclosures containing healthy animals and housed in a separate isolation area.

Suspect rabid animals shall be held in caging that is impermeable to the dissemination of saliva to animals housed on either side of it, with a warning sign prominently posted on the enclosure.

Programs of disease control and adequate health care shall

be established and maintained under the supervision and assistance of a doctor of veterinary medicine. A form, developed by the State Department of Health, indicating that such a program is in effect at the facility, shall be signed and dated yearly by the contracting veterinarian and kept on file at the facility for inspection by state and local health officials. A copy of that form shall also be filed in the office of the Township Clerk not later than ten (10) business days following its completion and execution by the contracting veterinarian.

Each animal shall be observed daily by the animal caretaker in charge, or by someone under his or her direct supervision. Sick, diseased, injured or lame animals shall be provided with at least basic veterinary care (that is, to alleviate pain and suffering) and not offered for sale or adoption until deemed by the attending veterinarian to be fit for sale or adoption or euthanized, unless such action is inconsistent with the purposes for which the animal was obtained and is being held; provided, however, that this provision shall not affect compliance with N.J.S.A. 4:19-15.16 which requires the holding for seven (7) days of all stray animals. Euthanized animals that have bitten a human within ten (10) days previous to euthanasia shall be examined for rabies at the State Health Department laboratory as required by New Jersey state law.

Any animal under confinement for, or with signs of, a communicable disease shall be separated from other healthy animals and placed in an isolation area in order to minimize dissemination of such disease. Caretakers shall wash their hands after handling these animals and follow procedures which control the dissemination of disease as recommended by the contracting veterinarian.

Impounded animals must be kept alive for seven (7) days **or longer at the discretion of the shelter manager or veterinarian of record** in order to provide an opportunity for rabies disease surveillance and an opportunity for the animal=s owner to reclaim the animal.

Unowned or surrendered dogs, cats, or ferrets which have bitten a human shall be either held for rabies observation for ten (10) days following the bite or euthanized for laboratory examination for rabies, provided that this shall not effect compliance with N.J.S.A. 4:19-15.16.

Other biting animals should be euthanized for rabies examination; if unowned, they shall be euthanized upon recommendations of the State or County Health Department.

Animals brought to the shelter for elective destruction shall not be euthanized until the person in charge of the facility has determined the animal is not a stray, and that the person requesting the animal=s euthanasia is it=s owner or a representative with written authorization

of the owner and the animal has not bitten a human within ten (10) days or evidenced other aggressive tendencies compatible with symptoms suspicious of rabies. If the animal has bitten a human within ten (10) days, the appropriate specimen shall be delivered to the laboratory.

(c) Every animal received at the shelter shall, as soon as it is practical to do so, be tested for worms including heart worm, round worm, hook worms, and whip worms. Treatment of these conditions shall be implemented when necessary or appropriate.

8:10.4 Requirements For Adoption of Animals.

(a) Animals being adopted from the shelter shall be subject to the following provisions:

- (1) The adopting party shall complete an application for adoption, the form of which shall be developed by the manager or operator of the shelter.
- (2) An adoption contract shall also be completed by the adopting party, the form of which shall be prepared by the manager or operator of the shelter. Copies of all such forms shall be filed with the Township Committee and, with respect to the Upper Township Animal Shelter, shall be subject to approval of the Township Committee.

(b) No animal shall be released for adoption unless and until such animal is spayed or neutered, as the case may be, in a humane manner, by a licensed veterinarian. The adopting party shall be responsible for the payment of the veterinarian fee for the spay/neuter procedure.

(c) There will be an appropriate waiting period between execution of the adoption contract and payment of required fees and pick-up of the animal to allow sufficient time for the spaying and neutering procedure and for the immunization which will be administered.

8:10.5 Fees.

(a) There shall be an adoption fee for each animal being adopted through the Upper Township Animal Shelter as set forth in Section 8-9 of this Chapter.

(b) In addition to the adopting fee set forth in Section 8-9 of this Chapter, the adopting party shall also pay a fee for the animal to be spayed or neutered, as the case may be, which fee shall not be exceed the sum of \$75.00 and shall be based on the actual costs incurred by the Township for such procedures.

(c) Dogs and cats being adopted through the shelter shall be immunized against distemper, hepatitis, and leptospirosis and the immunization against panleucopenia, pneumonitis, and rhinotracheitis. If such animal has not been previously immunized, such immunization shall be given at least ten (10) days prior to surgery for spaying or neutering. The cost of such immunizations shall be the responsibility of the adopting party and shall be paid by the adopting party in addition to all other fees specified herein.

(d) All fees generated by the Upper Township Animal Shelter, except for those fees collected to pay for certain medical procedures and immunizations, shall be used

by the Township and segregated in a separate fund and shall be used for the purpose of defraying costs associated with the care and treatment of animals in the Upper Township Animal Shelter.

8-10.6 Approval of Forms. All forms and contracts required by this Ordinance except for those forms which are official forms approved by the State Department of Health and Senior Services or by the County Health Department shall be submitted to the Township Committee for approval and shall not be utilized until such time as the Township Committee grants express approval thereto. The Township Committee shall have the authority to require that any such form in use at the Animal Shelter (except for official forms) be modified in accordance with the directive of the Township Committee.

8-10.7 Rules and Regulations. The Township Committee shall have the authority to establish rules and regulations, from time to time, regarding the implementation of this Ordinance and regarding the operation of the Animal Shelter. All such rules and regulations shall be promulgated and adopted by resolution. Prior to adopting any rule or regulation, notice thereof shall be given to the manager/operator of the shelter at least ten (10) days in advance of any formal adoption of the resolution by the Township Committee.

SECTION 2: REPEALER: All Ordinances or parts of Ordinances which are in conflict or inconsistent herewith are hereby repealed to the extent of such inconsistency or conflict only.

SECTION 3: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause or provision

declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

SECTION 4: EFFECTIVE DATE: This Ordinance shall take effect upon final adoption and publication as required by law or on April 1, 2003 whichever date lasts occurs.

SECTION 5: CODIFICATION: This Ordinance shall be codified in Chapter 8 of the Upper Township Code commencing at 8:10.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 10TH DAY OF FEBRUARY, 2003 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 10TH DAY OF MARCH, 2003 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

WANDA GAGLIONE, TOWNSHIP CLERK
TOWNSHIP OF UPPER

Legislative History:

Introduced: ___ February 10, 2003 ___
Publication: ___ February 12 & 13, 2003 ___
Newspaper(s): _CMC Gazette and Gazette of Upper Township ___
Second Reading & Public Hearing: ___ March 10, 2003 ___
Final Adoption: ___ March 10, 2003 ___
Final Publication Date: ___ March 19 & 20, 2003 ___

I certify that the foregoing Ordinance was finally adopted by the Township Committee of the Township of Upper on March 10, 2003 and notice of adoption was thereafter published pursuant to law in The Cape May County Gazette and Gazette of Upper Township on March 19 & 20, 2003.

WANDA GAGLIONE, Township Clerk

2. Introduction of Ordinance No. 002-2003, Re: AN ORDINANCE AMENDING ORDINANCE #012-2002 KNOWN AS THE SALARY ORDINANCE FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2003.

TOWNSHIP OF UPPER
 CAPE MAY COUNTY
 O R D I N A N C E
 ORDINANCE NO. 002-2003
 AN ORDINANCE AMENDING ORDINANCE NO. 012-2002 KNOWN AS THE
 SALARY ORDINANCE FOR THE CALENDAR YEAR 2003

BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: Ordinance No. 012-2002, known as the Salary Ordinance of 2003 is hereby amended as hereinafter provided:

SECTION 2: Salaries.

Add:

H. MUNICIPAL ATTORNEY

<u>Position</u>	<u>Minimum</u>	<u>Maximum - 2003</u>
Municipal Attorney (salary only-P/T)	None	\$25,000.00

Add:

I. MUNICIPAL ENGINEER

<u>Position</u>	<u>Minimum</u>	<u>Maximum - 2003</u>
Municipal Engineer	None	\$70,000.00

SECTION 3: SEVERABILITY: If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not

affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 4: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 5: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 10TH DAY OF MARCH, 2003 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 14, DAY OF April, 2003 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

WANDA GAGLIONE, TOWNSHIP CLERK
TOWNSHIP OF UPPER

RESOLUTIONS

3. Honoring James A. Waldron for his 25 years of service to the Township of Upper.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 053-2003
HONORING JAMES A. WALDRON,
MUNICIPAL ATTORNEY OF THE TOWNSHIP OF UPPER,
ON HIS RETIREMENT

WHEREAS, James A. Waldron, Municipal Attorney of the Township of Upper, retired effective March 1, 2003, after more than twenty-five (25) years of exemplary public service to this community; and

WHEREAS, it is most appropriate that Mr. Waldron's tenure of public employment and his years of faithful, professional and dedicated service to this Township be publicly recognized.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. That James A. Waldron be publicly congratulated on the occasion of his retirement as Municipal Attorney of the Township of Upper.
2. That he be publicly thanked and commended for his many years of dedicated and skillful public service to our community.
3. That this Committee, on behalf of all the citizens of the Township of Upper, extend to our Municipal Attorney and our friend, James A. Waldron, our very best wishes in his retirement with the sincere desire that he find continued happiness and success in his future endeavors.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 10th day of March, 2003.

Resolution No. 053-2003
 Offered by: Bucciarelli, Seconded by: Palombo
 Adopted: March 10, 2003
 Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
McCrosson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

4. Honoring Boy Scout, Robert Greenling from Troop 79, on attaining the rank of Eagle Scout.

TOWNSHIP OF UPPER
 CAPE MAY COUNTY
 R E S O L U T I O N
 RESOLUTION NO. 054-2003
 RE: HONORING ROBERT GREENLING ON ATTAINING THE
 DESIGNATION OF "EAGLE SCOUT"

WHEREAS, Robert Greenling, a resident of Upper Township, has recently achieved the designation of Eagle Scout in the Boy Scouts of America; and

WHEREAS, the Township of Upper wishes to acknowledge this outstanding accomplishment; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

RESOLVED THAT this Township Committee extends its sincere congratulations to Robert on the occasion of his receiving the designation of Eagle Scout and commends him for his outstanding accomplishment; and it is

FURTHER RESOLVED that the Township Committee extends its congratulations and best wishes to Robert's parents, family and friends on this happy occasion; and it is

FURTHER RESOLVED that the Township Committee also extends its congratulations and appreciation to the Scout Masters and others who give so freely and generously of their time for the benefit of our youth.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 10th day of March, 2003.

Resolution No. 054-2003

Offered by: Corson, Seconded by: Newman

Adopted: March 10, 2003

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
McCrosson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

5. Appointment of Paul Dietrich as Municipal Engineer effective March 31, 2003.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 056-2-2003
RE: APPOINTMENT OF PAUL DIETRICH
AS MUNICIPAL ENGINEER, EFFECTIVE MARCH 31, 2003.**

WHEREAS, N.J.S.A. 40A:9-140 requires every municipality to appoint a Municipal Engineer and provides for a term of office of three (3) years, unless otherwise provided by law; and

WHEREAS, this municipality operates under the Township form of government and the term of office of the Municipal Engineer is three (3) years; and

WHEREAS, a vacancy exists in said office;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Paul Dietrich, of 235 Tyler Road, Dennisville, New Jersey 08270, is hereby appointed as Municipal Engineer for the Township of Upper, effective March 31, 2003.

3. Compensation shall be at an annual salary of Seventy Thousand Dollars (\$70,000.00) and the other terms and conditions of such employment shall be as set forth in the Contract to be entered into between the Township of Upper and said Paul Dietrich for such professional services.

4. Said compensation shall include representation of the Upper Township Zoning Board of Adjustment and the Upper Township Planning Board.

5. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Mr. Dietrich in accordance with the terms and provisions of the Local Public

Contracts Law, subject to and in accordance with the limitations imposed in Paragraphs 3 and 4 hereof.

6. A copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

Resolution No. 056-2-2003
Offered by: Palombo, Seconded by: Newman
Adopted: March 10, 2003
Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
McCrosson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

6. Appointment of James R. Birchmeier, Esquire as Upper Township Prosecutor.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 57-2-2003
RE: APPOINTMENT OF JAMES R. BIRCHMEIER
AS UPPER TOWNSHIP PROSECUTOR, EFFECTIVE MARCH 1, 2003.**

WHEREAS, a vacancy currently exists in the office of the Municipal Prosecutor by reason of the resignation of the Municipal Prosecutor, said resignation being effective February 28, 2003; and

WHEREAS, it is necessary to appoint an attorney at law with the necessary qualifications and experience to the position of Municipal Prosecutor;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. James R. Birchmeier, an Attorney at Law of the State of New Jersey, with offices located at 1891 Highway 50, Tuckahoe, New Jersey, be and is hereby appointed Municipal Prosecutor of the Township of Upper, said appointment to be effective March 1, 2003, to serve the unexpired term of Dean R. Marcolongo, Esquire, said term to expire December 31, 2003, and until his successor is duly appointed and qualified.

3. A certified copy of this Resolution, attested to by the Municipal Clerk and sealed with the seal of the Township of Upper, shall be conclusive evidence of the appointment as Municipal Prosecutor for the term prescribed by law.

Resolution No. 57-2-2003
Offered by: Palombo, Seconded by: Bucciarelli
Adopted: March 10, 2003
Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
McCrosson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

7. Appointing Robert J. Young as Laborer to the Upper Township Department of Public Works.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 058-2003
RE: APPOINTMENT OF ROBERT J. YOUNG
AS LABORER
TO THE UPPER TOWNSHIP DEPARTMENT OF PUBLIC WORKS**

WHEREAS, a need exists to appoint qualified personnel as laborers to the Upper Township Department of Public Works to insure optimal operation; and

WHEREAS, this Resolution is intended to ratify the action heretofore taken; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Robert J. Young is hereby appointed in a laborer position effective March 7, 2003 at a salary of \$31,928.00, and at the completion of the probationary period, his annual salary will be \$35,928.00 in accordance with the Salary Ordinance.

3. This Resolution ratifies, confirms and approves action taken by the Township Committee.

Resolution No. 058-2003
Offered by: Corson, Seconded by: Bucciarelli

Adopted: March 10, 2003

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
McCrosson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

- 8. Authorizing the Township of Upper to submit an application for and execute a sub-contract with the County of Cape May Concerning additional funding to the Municipal Alliance Grant for 2003.**

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 059-2003
RE: AUTHORIZING THE TOWNSHIP OF UPPER TO
SUBMIT AN APPLICATION FOR AND EXECUTE A SUB-CONTRACT
WITH THE COUNTY OF CAPE MAY CONCERNING ADDITIONAL
FUNDING TO THE MUNICIPAL ALLIANCE GRANT FOR 2003.**

WHEREAS, the Cape May County Department of Human Services, through the office of the Municipal Alliance Coordinator, has informed the Township of Upper of its eligibility to apply for Municipal Alliance funds in the amount of:

Base Allocation.....\$ 9,910.00
 Carryover.....\$ 1,000.00
 Cash Match.....\$ 2,727.00
 In-kind.....\$ 8,183.00
 TOTAL.....\$21,820.00

WHEREAS, in order to qualify for said funds, the Township must adopt a Resolution authorizing the submission of a grant application and authorizing the Township to execute a Sub-Contract with the County of Cape May; and

WHEREAS, the Township of Upper wishes to apply for said funding;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township is hereby authorized to submit an application for Municipal Alliance funding for 2003 in the amount specified in this Resolution or for such other amounts as may become available and the Mayor and Township Clerk are further authorized and directed to execute a Sub-Contract on behalf of the Township with the County of Cape May with respect to the Municipal Alliance funds.
3. A certified copy of this Resolution shall be submitted to the Municipal Alliance Coordinator of the County of Cape May in the Department of Human Services, together with the completed application.
4. All Township officials and officers are hereby authorized and directed to take all action necessary in order to carry out the intent and purpose of this Resolution.

Resolution No. 059-2003

Offered by: Corson, Seconded by: Palombo

Adopted: March 10, 2003

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
McCrosson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

9. Acceptance of Performance Bond for Richnan Group, L.P., for the Killdeer Hill Major Subdivision, Block 453, Lot 98.01.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 60-2003
RE: ACCEPTING THE PERFORMANCE BOND FOR
RICHNAN GROUP, L.P. FOR
BLOCK 453, LOT 98.01
OWNER AND/OR DEVELOPER: RICHNAN GROUP, L.P.
SUBDIVISION: KILLDEER HILL ROAD
PROPERTY: BLOCK 453, LOT 98.01

WHEREAS, Richnan Group, L.P. is the Owner and/or Developer of a major subdivision within the Township of Upper, described as follows: Richnan Group, L.P., Block 453, Lot 98.01; and

WHEREAS, pursuant to N.J.S. 40:55D-53, the Developer is required to furnish a Performance Guarantee in favor of the Township for improvements which the Upper Township Planning Board may deem necessary or appropriate; and

WHEREAS, as further required by N.J.S. 40:55D-53, the Municipal Engineer has approved an Engineer=s Estimate prepared by Developer=s Engineer, Vincent C. Orlando, of an itemized cost estimate of the improvements covered by the Performance Guarantee, which itemized cost estimate shall be appended to each Performance Guarantee posted by the Developer and a copy of which is annexed to this Resolution as Exhibit AA≡; and

WHEREAS, the Developer has presented to the Township a Performance Guarantee as follows:

Subdivision Performance Bond
Bond No. B194764
Principal: Richnan Group, L.P.
368 Deer Lake Court
Manahawkin, New Jersey 08050

Surety: Selective Insurance Company of
America
40 Wantage Avenue
Branchville, New Jersey 07890

Bond Amount: \$216,135.00
Bond Date: February 25, 2003
Bond Amount, Cash: \$24,015.00
Inspection Fee, Cash: \$2,400.00
Street Lights, Cash: \$2,000.00

WHEREAS, the Municipal Engineer has prepared an itemized cost estimate of the improvements to be covered by the Performance Guarantee, a copy of which is annexed hereto as Exhibit AA≅; and

WHEREAS, the Municipal Attorney has reviewed the Performance Guarantee and has determined that the same complies with the New Jersey Statutes and Township Ordinances applicable thereto and has recommended acceptance of same by the Township Committee;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The cost estimate of the Municipal Engineer, which is attached hereto as Exhibit AA≅, is hereby accepted and approved.

3. The Surety Bond described in this Resolution is hereby accepted and approved.

4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 60-2003

Offered by: Bucciarelli, Seconded by: Palombo

Adopted: March 10, 2003

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u>_x_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Corson	<u>_x_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
McCrosson	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_x_____</u>
Newman	<u>_x_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
Palombo	<u>_x_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>

Distribution:

- Engineer
- Construction Official
- Planning Board
- Developer

10. Adoption of policy with respect to future Municipal land sales.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 061-3-2003
RE: ESTABLISHING A POLICY CONCERNING ALL
REQUESTS TO PURCHASE TOWNSHIP OWNED PROPERTY.**

WHEREAS, from time to time, the Township of Upper receives requests to purchase certain Township owned property; and

WHEREAS, there is a current procedure in place which is in need of revision in order to defray the cost incurred by the Township, both administratively and otherwise, in reviewing such requests, approving or disapproving the sale of land at public auction and in carrying out the other necessary procedures in conjunction therewith; and

WHEREAS, the Township Committee has requested the Township Clerk's office to analyze the time and expense involved in processing such requests and the Township Committee has thereafter considered that information, together with the recommendations of the Township Solicitor, and has concluded that a revised policy is in the interest of the Township and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Effective immediately, all requests to purchase Township owned real property shall be treated in accordance with the following policy and procedure and in order to defray costs incurred by the Township:

(3) A request to purchase Township owned real property shall be submitted on a form specified

by the Township. It shall be accompanied by an application fee, which is non-refundable, in the amount of \$50.00.

- (4) The Township Clerk shall investigate the request and assemble an information package for the Township Committee, Township Solicitor and Township Engineer. That matter will be reviewed at a subsequent regular meeting of the Township Committee.
- (5) If the Township Committee is unwilling to offer the property for sale, the applicant will be advised of that decision, in writing, by the Township Clerk.
- (6) If the Township Committee approves the request and determines to go forward with the sale of the property, it will be by public auction sale. Before the sale, the Township will obtain a title report from a title insurance company or abstract company licensed to do business in the State of New Jersey. That report will be available to all prospective bidders at the time of the auction sale.
- (7) Upon approval of the Township Committee to sell the requested parcel, the applicant requesting the sale shall be required to pay the following sums to the Township Clerk=s office before adoption of a Resolution authorizing sale by the Township Committee:

Upon approval of Township

Committee to offer property
for sale at public auction.....\$500.00

Of this amount, \$250.00 will be retained by the Township and used to defray Township expenses involved in the preparation of a Resolution Authorizing the Sale and terms thereof; Resolution Confirming Sale; Engineer=s review; Attorney=s review; legal advertising, certified mail notices and other expenses.

The balance of \$250.00 will be applied toward the cost of title report, title insurance and closing costs.
If the parcel is not sold at auction, This amount will be retained by the Township as **LIQUIDATED DAMAGES** and will be used to pay for the title report and other documents.

If the highest bidder at the auction sale is not the original applicant:

-The highest bidder will be required to pay, in addition to the purchase price and other expenses, an additional sum of \$300.00, representing pre-sale amounts paid by the original applicant requesting the sale, exclusive of the deposit for title insurance and closing costs;

And

-The original applicant (who is not the highest bidder) will then be entitled to a complete refund of all sums paid (\$500.00) plus the application fee (\$50.00), for a total of \$550.00.

3. In the event that the property is sold at auction at or above the minimum bid established by the Township Committee and the Township Committee should then refuse to confirm the sale in the exercise of its sole judgment and discretion, then, in such event, all deposits made by the original applicant or the highest bidder, as the case may be, shall be refunded, except for the \$50.00 application fee, which shall be non-refundable.

4. This Resolution shall take effect immediately upon adoption and shall be applicable to all requests to purchase Township owned property received on and after the effective date hereof. The procedure established in this Resolution shall not apply to any request which has previously been approved by the Township Committee, nor shall it apply to any land sale currently pending on the date of adoption.

5. This Resolution shall remain in full force and effect following adoption and shall remain in full force and effect until such time as it is rescinded or modified by Resolution of the Township Committee.

Resolution No. 061-3-2003

Offered by: Corson, Seconded by: Bucciarelli

Adopted: March 10, 2003

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
McCrosson	<u> </u>	<u> </u>	<u> </u>	<u> x </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

cc: Upper Township - Miscellaneous Land Sale File

cc: Upper Township - Solicitor=s Opinion File

11. Tax Corrections

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
Resolution No. 062-2003**

453.04/264.08 591.69/WILLIAM VITTORINI
566/75 814.68/JAMES & PATRICIA RUNYAN
649/15 480.16/JOSEPH BAKER
FIRST QTR PAID BY TITLE CO AND MTG CO.

544.02/3.11 1,427.63/TRANSAMERICA TAX SERVICE
PAID IN ERROR

- 12. Authorizing an extension of time for placement of a temporary office trailer for the use of Discovery Travel and We've Got Mail/Robert and Melissa Maschio, at Wayside Village for an additional period of ninety (90) days as a result of a fire on November 24, 2002.**

TOWNSHIP OF UPPER

CAPE MAY COUNTY

R E S O L U T I O N

RESOLUTION NO. 063-2003

RE: AUTHORIZING AN EXTENSION OF A TEMPORARY OFFICE TRAILER FOR THE USE OF DISCOVERY TRAVEL AND WE'VE GOT MAIL/ROBERT AND MELISSA MASCHIO, AT WAYSIDE VILLAGE FOR AN ADDITIONAL PERIOD OF NINETY (90) DAYS AS A RESULT OF A FIRE ON NOVEMBER 24, 2002.

WHEREAS, a major fire occurred at Wayside Village on November 24, 2002, as a result of which the business premises of Discovery Travel and We've Got Mail was completely destroyed; and

WHEREAS, on November 25, 2002, this matter came before the Township Committee, which, at that time, granted an emergency permit for a temporary office trailer for use of Discovery Travel and We've Got Mail for a period of ninety (90) days, but subject to the approval of the management of Wayside Village; and

WHEREAS, the emergency permit expired on February 24, 2003, and a request has been made to the Township Committee for an extension pending the repair or rebuilding of the fire damaged structure; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee finds and determines the existence of an extreme and undue hardship as a result of the structure fire which occurred on November 24, 2002.
3. Permission is hereby granted to Discovery Travel and We've Got Mail/Robert and Melissa Maschio, for use of a temporary office trailer at Wayside Village for an additional period of ninety (90) days, retroactive to February 24, 2003, and expiring on May 24, 2003, as a result of a fire which occurred on November 24, 2002.

Resolution No. 063-2003

Offered by: Bucciarelli, Seconded by: Palombo

Adopted: March 10, 2003

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bucciarelli	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

McCrosson	_____	_____	_____	_____x_____
Newman	__x_____	_____	_____	_____
Palombo	__x_____	_____	_____	_____

CORRESPONDENCE

13. Historical Preservation Society of Upper Township, further restoration of the Tuckahoe Railroad Station. The Historical Society requested to use the second floor of the Tuckahoe Train Station as an office and meeting place for their organization. They propose to open the Train Station one day a week with the help of volunteers. There were some other budgeting requests—install four lamp posts and lanterns, relocating air conditioning compressor to the west side of building, cut clay tile flue liner that protrudes above the brick work of the chimney and reconstruct battery shelves in the second floor battery room. It was discussed that some of these items would be held over until the 2004 budget. Motion to allow them to utilize the second floor by Curtis Corson, second by Richard Palombo, with all four Committeemen present voting in favor.

14. Engineer’s Strathmere Beach Report.

Mr. Dietrich’s report showed that areas most affected were on Tecumseh to Prescott Avenues. All timber groins are exposed and he estimated that 166,000 cu. yards of sand were lost during the recent storm. The Mayor asked that he prepare a report for the next meeting outlining the damages and losses that occurred during the recent storm.

NEW BUSINESS

15. George and Lisa Tomlin, Request to purchase Township owned property Block 10, Lot 194.

It was discussed that the Tomlins purchased the lot directly behind their home a few years ago from the Township. Lot 194 is a very small lot located in wetlands. The Township has no plans for its use. Motion to grant request to sell this lot, by Curtis Corson, second by David Bucciarelli with all four Committeemen present voting in favor.

UNFINISHED BUSINESS:

DISCUSSION

PAYMENT OF BILLS:

“I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

Motion to pay the bills by David Bucciarelli, second by Jay Newman with all four Committeemen present voting in favor.

Payroll	\$121,604.32
Bills approved for payment	\$ 88,782.54

REPORT OF MUNICIPAL DEPARTMENTS:

- 16. Construction Code**
- 17. Clerk's Office**
- 18. Animal Control**
- 19. Tax Assessor**
- 20. Municipal Court**
- 21. Finance Office**
- 22. Tax Office**

Reports are available for inspection in the Clerk's Office.

PUBLIC COMMENT

During Public Comment the following was received:

Linda Gentile, she is the President of the CMC Animal Shelter Alliance, she wants new management at the UT Animal Shelter, she commented that the Petfinders website is not kept up and there is free advertisement available from the Press that we do not use. Her list of other complaints is available for review in the Clerk's Office. She stated that there is a conflict of interest in having Tri-County be both animal control and manage the shelter. She proposed that Libby Schuck run the shelter. The Mayor stated that there is no plan to change management at the shelter.

Dawn Steelman, from Belleplaine discussed that her dog was picked up by Tri-County and adopted out immediately, not giving her time to get her dog returned to her. She also commented on the money collected by Tri-County to pick up this dog.

Joanne Hill, commented on this matter. Mrs. Hill explained the charges satisfactorily. Regarding the dog--it was living with Mrs. Steelman's relative for a year. The relative turned the dog over to Tri-County because it was too unruly to handle. A home was found immediately for this dog. When the matter surfaced Mrs. Hill made arrangements to have the dog returned to Mrs. Steelman.

Tom Jones, commented on an incident that occurred several years ago in his neighborhood. Tri-County was in his neighborhood trapping stray cats. He was worried about his children. There were other comments criticizing Animal Control.

Kitty Negler, commented that Animal Control did well with what they have to work with, an antiquated animal shelter building that needs to be expanded.

Karen Larsen, commented on an incident in her neighborhood involving her neighbors pit bull. She stated she was very pleased with the help she received from John Hill.

Jay Newman suggested that an Advisory Committee be set up to oversee the shelter.

The Mayor suggested it consist of our veterinarian of record, Dr. Logan, two members from the Township Committee and two representatives from our citizens. He asked that anyone interested in becoming a member to kindly submit a letter of interest to the Committee.

Positive comments were made on adoption of this ordinance.

CLOSED SESSION

23. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 11:45 P.M. Next meeting to be March 24, 2003 at 4:00 P.M.

Minutes prepared by

Wanda Gaglione, RMC
Municipal Clerk

Bills approved for payment

03/11/03	TOWNSHIP OF UPPER			
033328	03/10/03	A0004	A+ COMMERCIAL OFFICE CLEANERS	175.00
033329	03/10/03	A0012	ACME MARKETS INC.	38.42
033330	03/10/03	A0023	ADAMS, JOHN	119.99
033331	03/10/03	A0094	ARCH WIRELESS	15.60
033332	03/10/03	A0097	ATLANTIC GOLF & TURF	88.00
033333	03/10/03	B0008	BAILEY, CARROLL	16.00
033334	03/10/03	B0017	BARNETT BRASS & COPPER, INC.	154.07
033335	03/10/03	B0020	BLAKER, RAYMOND	200.16
033336	03/10/03	B0076	BOND, LAURENCE E.	10.00
033337	03/10/03	B0082	BOSCO, THOMAS BUILDING CONTRACT	385.00
033338	03/10/03	B0092	BROKER, EUGENE JR.	42.00
033339	03/10/03	B0094	BROWN'S RIVER BINDERY, INC.	877.00
033340	03/10/03	B0147	BRISTOL, ANDREW	200.00
033341	03/10/03	B0148	BLUE FLAME GAS OF N.J.	119.04
033342	03/10/03	B0152	BUCHANAN, KAREN A.	108.00
033343	03/10/03	B0153	BIRCHMEIER, JIM	140.00
033344	03/10/03	C0020	COSTA, SHELLEY	19.52
033345	03/10/03	C0031	CAPE ASSIST	1,045.00
033346	03/10/03	C0048	CAPE MAY COUNTY MUA	21,614.17
033347	03/10/03	C0060	CAPRIONI'S PORTABLE TOILETS	247.00
033348	03/10/03	C0133	COACH USA	595.00
033349	03/10/03	C0138	COASTAL PLUMBING & HEATING INC	190.05
033350	03/10/03	C0160	CONECTIV POWER DELIVERY	3,933.32
033351	03/10/03	C0191	CURRY, KEVIN	150.00
033352	03/10/03	D0026	DEAUGUSTINE, JOE	10.00
033353	03/10/03	D0055	DIGIOVANNI, RON	140.00
033354	03/10/03	D0079	DOUGHERTY, KEVIN	210.00
033355	03/10/03	D0080	DOWNAM, HARRY J. JR.	168.00
033356	03/10/03	E0016	ERCO CEILINGS & BLINDS INC	208.51
033357	03/10/03	E0026	ERICH PRINTING INC.	296.00
033358	03/10/03	F0028	FINNAREN & HALEY PAINTS, INC.	42.88
033359	03/10/03	F0061	FOX ELECTRIC SUPPLY COMPANY	586.32
033360	03/10/03	G0008	GALLO GMC TRUCK SALES INC.	1,565.42
033361	03/10/03	G0012	GANN LAW BOOKS	40.00
033362	03/10/03	G0014	GARDEN STATE HWY PRODUCTS INC.	41.50
033363	03/10/03	G0040	GIBSON ASSOCIATES, P.A.	8,179.50
033364	03/10/03	G0044	GILES & RANSOME, INC.	979.15
033365	03/10/03	G0093	GRUBB, JON KEVIN	191.99
033366	03/10/03	G0094	GRUBB, JON	10.00
033367	03/10/03	G0096	GRUND, GEORGE	24.00
033368	03/10/03	H0012	HALL, ARTHUR	152.23
033369	03/10/03	H0052	HESTON, AL	150.00
033370	03/10/03	H0073	HOME DEPOT CRC/GECF	619.23
033371	03/10/03	H0082	HUGHES, RUTH	74.14
033372	03/10/03	I0020	INTERNATIONAL SALT CO. LLC	3,611.57

033373	03/10/03	J0002	J.P. COLLINS CO.	822.94
033374	03/10/03	J0014	JC MILLER CO.	561.55
033375	03/10/03	J0018	JEFFERS FLORIST	84.50
033376	03/10/03	J0041	JONES, JAMES M.	10.00
033377	03/10/03	K0007	KACZMARSKI, RICHARD	10.00
033378	03/10/03	K0034	KOHLER, CLAUDE JR.	105.94
033379	03/10/03	K0047	KLINE, EDWARD T.	10.00
033380	03/10/03	K0050	KRATTENMAKER, RICK	180.00
033381	03/10/03	L0018	LANIER WORLDWIDE, INC.	1,103.40
033382	03/10/03	L0038	LAYTON, WILLIAM	10.00
033383	03/10/03	L0055	LETSINGER, LEIGH	150.00
033384	03/10/03	L0059	LIPKE, KANDEE	157.16
033385	03/10/03	L0066	LOGIC COMPUTER PRODUCTS	60.09
033386	03/10/03	M0008	MCAA OF NJ.	80.00
033387	03/10/03	M0076	MGL FORMS-SYSTEM	30.00
033388	03/10/03	M0099	MITCHELL, JOE	160.00
033389	03/10/03	M0103	MODERN GAS COMPANY, INC.	2,967.55
033390	03/10/03	M0150	MARTIN SURFACING	840.94
033391	03/10/03	M0165	MURPHY, WAYNE	150.00
033392	03/10/03	N0004	NJ-AMERICAN WATER CO.	1.90
033393	03/10/03	N0088	N.J. CONFERENCE OF MAYORS	155.00
033394	03/10/03	N0114	NORTHERN TOOL & EQUIPMENT CO.	229.25
033395	03/10/03	O0025	OLD DOMINION BRUSH	260.00
033396	03/10/03	P0032	PEDRONI FUEL CO.	849.91
033397	03/10/03	P0036	PENNELLO, DAVID	10.00
033398	03/10/03	P0103	PURSEL'S APPLIANCE SERVICE, INC	175.00
033399	03/10/03	R0030	RIGGINS, INC.	4,770.34
033400	03/10/03	R0055	ROSIAK, CAROL	36.00
033401	03/10/03	R0061	RUTGERS, THE STATE UNIVERSITY	988.00
033402	03/10/03	R0062	RUTGERS, THE STATE UNIVERSITY	19.00
033403	03/10/03	S0001	SAM'S CLUB	64.96
033404	03/10/03	S0031	SCHULER SECURITY, INC.	55.00
033405	03/10/03	S0054	SENN, FRANCES	24.00
033406	03/10/03	S0057	SERVICE TIRE TRUCK CENTERS	473.46
033407	03/10/03	S0072	SEGIN, STEWART S.	10.00
033408	03/10/03	S0077	SEMCOR II	1,195.00
033409	03/10/03	S0083	SHERWIN WILLIAMS, CO.	178.22
033410	03/10/03	S0092	SHONE, LEROY MR.	10.00
033411	03/10/03	S0134	SO. JERSEY GAS COMPANY	2,194.98
033412	03/10/03	S0216	DEPT.31 OOOO261489	179.97
033413	03/10/03	S0219	STAAB, CHUCK	120.00
033414	03/10/03	T0020	TERWILLIGER, DUANE E.	10.00
033415	03/10/03	T0029	THOMAS BARRY MARINE, INC.	8,500.00
033416	03/10/03	T0038	THOMAS, CHRISTOPHER	10.00
033417	03/10/03	T0095	JOHN HILL T/A	2,000.00
033418	03/10/03	V0013	VERIZON WIRELESS	343.13
033419	03/10/03	V0022	VERIZON	1,122.81
033420	03/10/03	W0008	WALDRON, JAMES A. ESQUIRE	7,883.00
033421	03/10/03	W0012	WOODWORKERS WAREHOUSE	911.16
033422	03/10/03	W0016	WARRINGTON, MARILYN	8.00
033423	03/10/03	W0034	WALCOTT, DAVE	160.00
033424	03/10/03	W0038	WILLIAMS, JEREMIAH J.	165.50
033425	03/10/03	W0060	WOOLLEY, THOMAS	10.00
033426	03/10/03	W0071	WORTHINGTON DIRECT, INC.	293.85
033427	03/10/03	W0072	WOODSIDE AIR PARK INC.	78.25
033428	03/10/03	Y0012	YOUNG, ROBERT	10.00
Total Paid:				88,782.54